

**CARSON CITY CONSOLIDATED MUNICIPALITY
NOTICE OF MEETING OF THE
CULTURAL COMMISSION**

Day: Monday
Date: December 11, 2023
Time: Beginning at 6:00pm
Location: Community Center, Robert 'Bob' Crowell Board Room
851 East William Street
Carson City, Nevada

AGENDA

NOTICE TO PUBLIC:

Members of the public who wish only to view the meeting may watch the livestream of the Carson City Cultural Commission (“Commission”) meeting at www.carson.org/granicus and by clicking on “In progress” next to the meeting date, or by tuning in to cable channel 191. Livestream of the meeting is provided solely as a courtesy and convenience to the public. Carson City does not give any assurance or guarantee that the livestream or cable channel access will be reliable. Although all reasonable efforts will be made to provide livestream, unanticipated technical difficulties beyond the control of City staff may delay, interrupt, or render unavailable continuous livestream capability.

The public may provide public comment in advance of a meeting by written submission to the following email address: parkspubliccomment@carson.org. For inclusion or reference in the minutes of the meeting, your public comment must include your full name and be submitted via email by not later than 3:00 p.m. the day before the meeting. Public comment during a meeting is limited to three minutes for each speaker.

- 1. Call to Order – Carson City Cultural Commission**
- 2. Roll Call & Determination of Quorum**
- 3. Public Comment****
The public is invited at this time to comment on and discuss any topic that is relevant to, or within the authority of this public body.
- 4. For Possible Action: Approval of Minutes – Carson City Cultural Commission meeting of November 13, 2023.**

5. Meeting Items:

- 5.A. For Discussion Only: Presentation and discussion regarding the roles and responsibilities of the Cultural Commission in the Arts and Culture Strategic Plan and Carson City Municipal Code (“CCMC”). (Anna Freeman, afreeman@carson.org)

Staff Summary: The Cultural Commission acts as the primary advisory body for the Carson City Board of Supervisors for matters relating to arts and culture and serves as the coordinator and catalyst bringing government, the arts and cultural community and the public together for the cultural benefit of all Carson City’s citizens.

- 5.B. For Possible Action: Discussion and possible action a regarding a recommendation to the Board of Supervisors (“Board”) concerning proposed changes to Carson City Municipal Code (“CCMC”) Chapter 2.41, including the functions of the Cultural Commission. (Anna Freeman, afreeman@carson.org)

Staff Summary: CCMC Chapter 2.41 establishes the Cultural Commission and sets forth its functions. The Cultural Commission will consider whether to make a recommendation to the Board to amend CCMC Chapter 2.41.

- 5.C. For Possible Action: Discussion and possible action regarding Redevelopment Arts and Culture Grants and the scoring rubric used for the grants. (Anna Freeman, afreeman@carson.org)

Staff Summary: When the Cultural Commission last made recommendations concerning awarding the Redevelopment Arts and Culture Grants, the Commission discussed revisiting the scoring rubric. The Cultural Commission will consider the scoring rubric to be used for future grants.

- 5.D. For Possible Action: Discussion and possible action regarding a recommendation to the Board of Supervisors of a donation form as Exhibit A of the Public Art Policy. (Anna Freeman, afreeman@carson.org)

Staff Summary: The Board of Supervisors (“Board”) approved the Public Art Policy on September 15, 2022. At the time, the Public Art Policy contemplated donations, but did not include a donation form. The Cultural Commission will consider a donation form and make a recommendation to the Board concerning the form.

- 5.E. For Discussion Only: Discussion regarding a proposed 2024 meeting schedule. (Anna Freeman, afreeman@carson.org)

Staff Summary: The Cultural Commission will discuss the 2024 meeting schedule.

6. Staff Updates – For Discussion Only

7. Comments and Announcements from members of the Cultural Commission – For Discussion Only

8. Future Agenda Items – For Discussion Only

9. Public Comment**

The public is invited at this time to comment on any matter that is not specifically included on the agenda as an action item. No action may be taken on a matter raised under this item of the agenda.

10. For Possible Action: To Adjourn

****PUBLIC COMMENT LIMITATIONS** - The Committee will provide at least two public comment periods in compliance with the minimum requirements of the Open Meeting Law prior to adjournment. No action may be taken on a matter raised under public comment unless the item has been specifically included on the agenda as an item upon which action may be taken. **Public comment will be limited to three minutes per speaker to facilitate the efficient conduct of a meeting and to provide reasonable opportunity for comment from all members of the public who wish to speak.** Testimony from a person who is directly involved with an item, such as City staff, an applicant or a party to an administrative hearing or appeal, is not considered public comment and is not subject to the three-minute time limitation.

Agenda Management Notice - Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Titles of agenda items are intended to identify specific matters. If you would like more information about an agenda item listed above, please contact the staff member listed at the end of the particular item in which you are interested. Contact Anna Freeman, afreeman@carson.org if you would like copies of supporting materials for an agenda item.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada 89701 at least 24 hours in advance.

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

To request a copy of the supporting materials for this meeting contact Anna Freeman at afreeman@carson.org or call (775) 887-2262.

This notice has been posted at the following locations:

Community Center; 581 E. William Street
Parks, Recreation & Open Space Department; 3303 Butti Way, Building #9
www.carson.org/agendas
<http://notice.nv.gov>